

Annual Roof Maintenance Checklist

Virginia homes | Rain Guard Roofs | October 8, 2026

GROUND-LEVEL OBSERVATIONS. PROFESSIONALS HANDLE ELEVATED WORK.

Use safe ground viewpoints or normal accessible interior surfaces. No ladders.

Do not enter a hot or unfinished attic, walk on joists, or stand below falling ice.

Property: _____ Year: _____

SPRING Date: _____

- ☐ Observe winter changes in roof edges, shingles, fascia, and soffits.
- ☐ Check gutters from the ground; arrange professional clearing if needed.
- ☐ Record visible storm changes and arrange professional assessment.

SUMMER Date: _____

- ☐ Observe visible intake openings from the ground; note concerns.
- ☐ Note hot-day symptoms from safe interior space; do not enter a hot attic.
- ☐ Record moisture signs; arrange assessment of ventilation and air leakage.

AUTUMN Date: _____

- ☐ Observe leaf accumulation; arrange professional gutter or roof clearing.
- ☐ Review roof edges and drainage before winter; arrange defect correction.
- ☐ Observe overhanging limbs safely; a qualified tree professional trims.

WINTER Date: _____

- ☐ Watch eave ice from a safe distance; never chip ice or remove roof snow.
- ☐ Check condensation signs from safe accessible interior surfaces.
- ☐ Keep people clear of falling ice and unsafe areas; call for assessment.

RECORDS AND FOLLOW-UP

Keep dated photos, weather notes, reports, invoices, and warranty documents.

Concern / next action: _____

Provider / follow-up date: _____